



Job Description

Job title:	Primary Class Teacher
Grade:	MPS/UPS + SEN
Responsible to:	Deputy Principal
Responsible for:	Teaching Assistant

JOB SUMMARY

We are looking for flexible and creative individual who has the ability and confidence to deliver various subjects based on their previous experiences and knowledge, this would include Maths and English. The successful candidate will be working within our Primary 1 class, who are following a curriculum based around EYFS.

You can view information about our curriculum within this area of school here:

[Primary 1 - Dawn House School](#)

We are flexible regarding the experience of individuals wishing to apply for this role and understand it may appeal to staff from a Primary, Secondary and SEN background. We have a staff team built from a range of educational experiences. We would also welcome applications from ECTs.

This job description incorporates the professional duties of a teacher as set out in the Teacher's standards. The purpose of the job is to manage and ensure the effective delivery for all educational programmes for students placed at Dawn House School, in line with all statutory requirements and Speech and Language UK policies and procedures.

Dawn House | A Speech and Language UK school | Principal: Jenny McConnell

Helmsley Road, Rainworth, Nottinghamshire, NG21 0DQ | 01623 795361 | www.dawnhouse.org.uk | enquiries@dawnhouse.org.uk
Non-Maintained School | DfE No. 891/7022

Dawn House is a Speech and Language UK school. Speech and Language UK is the operating name of I CAN Charity, a registered charity in England and Wales (210031) and Scotland (SC039947), which is a company limited by guarantee registered in England and Wales (00099629). Registered address: 2 Angel Gate, Hall Street, London, EC1V 2PT



PRINCIPLE DUTIES AND RESPONSIBILITIES

Key Responsibilities:

- Fulfilling the role of a pastoral tutor in a key stage or year group as required
- Working collaboratively with a team of therapists and teaching assistants
- To facilitate a learning experience which provides SEND students with an opportunity for personal and academic growth.
- Developing and integrating remote/blended learning strategies into your subject
- Leading on developing an innovative and progressive subject curriculum
- Developing schemes of work appropriate to the needs of students to maximize achievement, including external and cross-curricular links, establishing how excellence can be achieved and sustained.
- Identifying and adopting the most effective approaches for students with a wide variety of different needs
- Creating development plans for your subject in line with the School Development Plan
- Reflecting upon your policies and practices, considering how they reflect the school's aims.

The successful candidate will be expected to play a full part in the broader life of the School. This will include responsibility for a tutor group. This role is crucial in supporting the pastoral care of the pupils.

General Duties and responsibilities

- You will demonstrate good or outstanding performance against the national teaching standards
- Responsible for attainment and progress in curriculum subjects taught at Dawn House, in line with agreed targets
- Ensuring teaching and learning meets all statutory requirements as defined by Ofsted/ DFE, and other external bodies
- Helping to create and manage a positive, caring, supportive, purposeful and stimulating environment which is conducive to children's learning
- Planning and preparing lessons in order to deliver the curriculum ensuring effective breadth and balance
- Identifying clear teaching objectives and learning outcomes, with appropriate challenge and high expectations
- Teaching lessons that are creative, engaging and inspiring for the pupils
- Helping to maintain a safe orderly environment and discipline among the students, safeguarding their health and safety
- Organising and managing groups or individual students, ensuring differentiation of learning needs, reflecting all abilities
- Planning opportunities to develop the social, moral, emotional and cultural aspects of students' learning
- Developing and maintaining a regular system of monitoring, assessment, record-keeping and reporting of student's progress
- Ensuring lessons are catered to the needs of the pupils including personalised educational health care targets of the pupils
- Ensure the classroom is well organised, tidy and that displays are educational and celebratory of pupils' achievements
- Ensuring effective use of support staff during all lessons

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- To participate in staff meetings and deliver presentations and training as required
- To communicate and consult with parents over all aspects of their child's education – academic, social and emotional. Attend parent/carer meetings
- To do a break and lunch duty in the school week
- To work as a team player reporting directly to the Deputy Headteacher
- To maintain an up to date knowledge of key curriculum areas linked to role

Other duties

- To promote actively the school's Vision, Values and policies to students, staff and other members of the school community
- To play a full part in the life of the school community, to support its distinctive aim and ethos and to encourage staff and students to follow this example
- To continue personal development and to engage actively in the performance review process
- To comply with and enforce all policies and regulations relating to Child Protection and Safeguarding
- To comply with the School's Health and Safety policy and undertake risk assessments where required
- To understand and comply with data protection regulations
- To show a record of excellent attendance and punctuality
- To adhere to the school's Staff Code of Conduct and dress code
- To undertake any other duties as reasonably requested by the Principal
- Satisfactory references and an enhanced DBS are required

This list of duties and responsibilities is by no means exhaustive and the postholder may be required to undertake other relevant and appropriate duties as required.

This job description is subject to regular review and appropriate modification.



Person Specification

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> • A good honors degree or equivalent • Qualified Teacher Status (QTS) or equivalent • Evidence of recent and relevant training and development 	Record of continuous professional development
Experience, skills and knowledge	<ul style="list-style-type: none"> • Evidence of excellent teaching resulting in outstanding student outcomes • In-depth knowledge and understanding of SEND and wider educational agenda including current national policies and educational issues as well as the statutory and legal framework governing the operation of a School • Demonstration of in-depth subject and curriculum knowledge • Ability to teach across a range of abilities • Experience of teaching within a Primary area • Knowledge and experience of Child Protection, Safer Recruitment and Safeguarding procedures • Excellent organisational skills and the ability to translate strategies and policies into effective practice. • Have high expectations and personal integrity with the ability to promote and deliver the values, culture, ethos and traditions of the School • Excellent analytical skills with the ability interpret and present data effectively to a variety of stakeholders • Knowledge of the potential of IT to enhance learning, interpret and analyse data and understand school information systems • Be proactive, innovative and versatile with a high level of drive, energy and enthusiasm necessary to effectively deliver common goals • Be articulate and approachable with excellent interpersonal communication skills both verbally and in writing. • Ability to form excellent working relationships with staff, students, parents, Trustees and external partners 	



<p>Student Progress and Staff Development</p>	<ul style="list-style-type: none"> • A passion for outstanding teaching • Successful experience of positive behaviour management and developing a safe, student focused, inclusive and effective learning environment so that behaviour and attendance are outstanding • Knowledge and understanding of the varying needs and abilities of students with SEND, particularly those with communication challenges and/or on the autistic spectrum • A passion and commitment to providing a holistic approach to student development • Successful experience of the implementation of effective assessment procedures and an understanding of assessment for learning needs of students • Evidence of achieving a safe, secure and healthy school environment • Willingness to be involved in the wider life of the school community <ul style="list-style-type: none"> ▪ Demonstrate the importance of a work life balance 	
<p>Systems and Processes</p>	<ul style="list-style-type: none"> • A commitment to and evidence of promoting inclusion, diversity and equal opportunities within the curriculum 	



Speech and Language UK Summary of Terms and Conditions of Employment

Job Title:	Primary Class Teacher
Start Date:	January 2025
Location:	Dawn House, Helmsley Road, Rainworth, Nottinghamshire, NG21 0DQ
Annual Salary:	Teachers MPS/UPS + SEN
Hours:	Full time
Working Weeks:	39 weeks per year, term time
Disclosure & Barring Service Check:	The successful candidate's employment is subject to an enhanced DBS and barred list check
Probation:	There is a six-month probationary period for this post
Pension:	Teachers Pension
Perkbox:	Employee benefit providing hundreds of exclusive perks for staff ranging from discounts on shopping, entertainment and gifts, to gym membership, rewards, confidential employee assistance and over 150 e-learning perks.
Free Annual Flu Vaccination:	Free annual flu vaccination for all Speech and Language UK employees.